



Punjab Technical University, Jalandhar

Inspection Performa for New Learning Centers- 2009

Name of the Institute: _____

Address: _____

Location (City / Town): _____ Contact: _____

Building & Infrastructure

Location / Item	Norms	Current Status	Recommendation of Experts
Reception	300 Sq ft		
Counseling Room	100 Sq ft		
Labs (2)	500 Sq ft		
Classrooms (3)	900 Sq ft		
Library	150 Sq ft		
Audio Visual Room	150 Sq ft		
Centre Head Room	120 Sq ft		
Staff Room	200 Sq ft		
Service Area +Toilet+Lobby	300 Sq ft		
Total Area above	2500 Sq ft		

Infrastructure & Equipment Details

Telephone Yes No

Whether own fax Yes No

Internet Facility Yes No

Type of Internet Connection: Lease Line DSL Dialup

Computers Detail (For IT Courses):

Area	Norms	Units	Narration of Computers available
Lab- I	250- 300 sq.ft	12 computers	
Faculty room	200 sq.ft	1 computer for each Faculty / Counselor	

Whether Computers are networked: Yes No

Printers : Laser _____ Dot Matrix _____ Inkjet _____

Power Backup : Generator Yes No



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Academic Facility

	Norms	Actual Details of availability	Recommendation of Experts
Library	Books 500		
Laboratory	All core labs as per syllabus		
Faculty	One Core Faculty for each course		
Center Director	Post Graduate Technical qualification		

All the information filled by the Learning Centre in the proposal is found to be correct. YES / NO (If no. specify details)

Recommended for approval: Yes

Course / s Recommended (Not more than 4 courses) _____

Not recommended for approval due to following reasons:

Remarks

Name and Signature(s) of Experts

Date of Inspection: _____